



OFFICE OF THE PRESIDENT

Application Form

1. Post Applied for.....	FOR OFFICIAL USE																				
2. National Identity Number: <table border="1" data-bbox="504 775 1098 837"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table> Title: Mr <input data-bbox="220 871 296 909" type="checkbox"/> Mrs <input data-bbox="424 871 501 909" type="checkbox"/> Miss <input data-bbox="647 871 724 909" type="checkbox"/> Marital Status: Married <input data-bbox="363 960 440 999" type="checkbox"/> Single <input data-bbox="587 960 663 999" type="checkbox"/> Other: ..... Surname: ..... <i>(In block letters)</i> Other Names: ..... <i>(In block letters)</i> Maiden Name (if applicable): .....																					
3. Residential Address: ..... <i>(in block letters)</i> ..... ..... Phone No: Office: ..... Home: ..... Mobile: ..... Email address: ..... Date of Birth: <table border="1" data-bbox="255 1693 494 1742"><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr></table> Age: <table border="1" data-bbox="596 1704 715 1749"><tr><td></td><td></td></tr></table> Place of Birth: ..... Nationality: ..... Certificate No. <i>(if naturalised)</i> ..... & Date: .....																					

### QUALIFICATIONS

#### 4. SECONDARY ORDINARY LEVEL

State whether Cambridge S.C or Cambridge G.C.E  
.....

Month/ Year	Exam Centre No.	Index No.
<input style="width: 30px; height: 20px;" type="text"/> <input style="width: 30px; height: 20px;" type="text"/> <input style="width: 30px; height: 20px;" type="text"/>	<input style="width: 60px; height: 20px;" type="text"/>	<input style="width: 60px; height: 20px;" type="text"/>

#### 4.1 London Certificate of Education (Ordinary Level)

Month/ Year	Exam Centre No.	Index No.
<input style="width: 30px; height: 20px;" type="text"/>	<input style="width: 60px; height: 20px;" type="text"/>	<input style="width: 60px; height: 20px;" type="text"/>

Subject	Grade	Subject	Grade
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

Result: ..... Aggregate: .....

#### 5. SECONDARY ADVANCED LEVEL

State whether Cambridge H.S.C or Cambridge G.C.E  
.....

Month/ Year	Exam Centre No.	Index No.
<input style="width: 30px; height: 20px;" type="text"/>	<input style="width: 60px; height: 20px;" type="text"/>	<input style="width: 60px; height: 20px;" type="text"/>

#### 5.1 London Certificate of Education (A Level)

Month/ Year	Exam Centre No.	Index No.
<input style="width: 30px; height: 20px;" type="text"/>	<input style="width: 60px; height: 20px;" type="text"/>	<input style="width: 60px; height: 20px;" type="text"/>

Principal Subject	Grade	Advanced Level	Grade
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
Subsidiary Subject	Grade	Ordinary Level	Grade
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

Result: .....

**6. Other Secondary Qualifications** (e.g. *Baccalaureat, Matriculation, Secondary & Higher Secondary Certificates from Overseas*).

**Note:** Attach photocopies of marksheets/result slips and equivalence of certificates (if available)

Examining Body .....

Country ..... Year .....

Certificate .....

Subject	Grade
.....	.....
.....	.....
.....	.....
.....	.....
.....	.....
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Marks	Percentage
.....	.....
.....	.....
.....	.....
.....	.....
.....	.....
.....	.....
.....	.....
.....	.....
.....	.....
.....	.....
.....	.....
.....	.....

Result: .....

Total: .....

**7. Technical and Vocational Qualifications** (e.g: *Typing and shorthand, B.A.P, Technician Certificate, ICT, etc*)

Name of University/ Examining Body ..... Country: .....

Specify exact qualifications obtained ..... Class/ Division/Level.....

Duration of course/ study: From.....to.....

Subjects: .....

**8. DIPLOMA QUALIFICATIONS (Below Degree level) (Attach photocopies of marksheets)**

Name of University/Examining Body.....Country.....

Duration of course/study: From.....To.....Part Time  Full Time  Distance Education

Specify (i) exact qualifications obtained.....Class/Division/Level.....

(ii) Date of result :.....

Subjects (State whether main/subsidiary/major etc where applicable)

.....  
.....  
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**9. DEGREE/PROFESSIONAL QUALIFICATIONS (Attach photocopies of marksheets)**

Name of University/Examining Body.....Country.....

Duration of course/study: From.....To.....Part Time  Full Time  Distance Education

Specify (i) exact qualifications obtained.....Class/Division/Level.....

(ii) Date of result :.....

Subjects (State whether main/subsidiary/major etc where applicable)

.....  
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**10. POST DEGREE QUALIFICATIONS (Attach photocopies of marksheets)**

Name of University/Examining Body.....Country.....

Duration of course/study: From.....To.....Part Time  Full Time  Distance Education

Specify (i) exact qualifications obtained.....Class/Division/Level.....

(ii) Date of result :.....

Subjects (State whether main/subsidiary/major etc where applicable)

.....  
.....  
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11. Other Qualifications as laid down in the advertisement

.....  
.....  
.....

12. Experience and skills relevant to the post applied for (Attach documentary evidence)

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**13. EMPLOYMENT HISTORY**

13.1 (i) Present Employment in the Government Service

<i>Post held</i>	<i>Temporary/Substantive</i>	<i>Min./Dept.</i>																
.....	.....	.....																
<i>Date of Present Appointment</i>	<i>Date of Confirmation in the Service</i>	<i>Present Salary per month</i>																
		<i>Rs</i>																
<table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table> (Date Month Year e.g. 01 01 02)									<table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>									.....

(ii) Previous Employment in the Government Service

<i>Post held</i>	<i>Temporary/Substantive</i>	<i>Min./Dept.</i>	<i>Date of Appointment</i>
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

**13.2 EMPLOYMENT OTHER THAN IN THE GOVERNMENT SERVICE**

Post/s	Date		Name and address of employer
	From	To	
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

**14. (a) Have you been the subject of an investigation/enquiry for any offence during the last 10 years ?**

Answer Yes or No..... If Yes, indicate nature of offence and date of outcome.

.....  
 .....

**(b) Have you ever been prosecuted before a court of law for any offence AND subsequently found guilty during the last 10 years ?**

Answer Yes or No..... If yes, give details (court, charge, date of judgment and sentence - e.g. imprisonment, fine, caution or conditional discharge) :—

.....  
 .....

**15. IMPORTANT – PLEASE READ THE ADVERTISEMENT CAREFULLY:** Incomplete, inadequate or inaccurate filling of the form may cause the applicant's elimination from consideration. It is an offence to give false information or to conceal any relevant information. This may lead to an application being rejected or, if a candidate has already been appointed, to the termination of his appointment.

**DECLARATION**

I,....., the undersigned applicant, declare that the particulars in this application are true and accurate and that I have not wilfully suppressed any material fact.

Date .....

Signature.....